

July 2023

Year 11 GCSE RESULTS

For the attention of Year 11 leavers 2023,

I am writing to invite you to collect your GCSE results on **Thursday 24 August 2023** between **09:00 and 11:00**. Please come into school via Main Reception. Do not arrive earlier than 09:00 as the results will not be ready for collection before that time. Parents and family members are welcome to join you.

If you are unable to collect your results in person, you can send a stamped self-addressed envelope to the academy, marked for the attention of the Exams & Assessment Officer, and they will post your results on the afternoon of 25 August.

If you would prefer your parents/carers or another responsible adult to collect your results, you must give them a note to hand in, stating that you give permission for them to collect the results. This note must contain your name and date of birth and the name of the person collecting your results and their relationship to you (e.g. parent). This person will need to show identification in the form of **their** passport, photo driving license etc.

The results will be on school letter headed paper and will **NOT** be your certificates. They will however be accepted by post-16 College providers as evidence of your qualifications. Certificates are sent to school during the autumn term and you will be invited to collect them later in the year.

If you have any queries regarding the availability of your GCSE results, please do not hesitate to contact us via email at enquiries@carlton.outwood.com or on 01226 728494.

Yours sincerely



Paul Haynes
Principal